Open a Keynote (.key) file in Powerpoint: Export to PPT

If you created or received a presentation made in Keynote, steps to open, view and edit this file on Windows using Powerpoint

- With Keynote, you EXPORT your Keynote presentation into a Powerpoint document. Keynote presentations then are saved as Powerpoint (.ppt or pptx) files. To do this, launch the Keynote app, then open the presentation. Select File > Export to > Powerpoint....and done!
- 2. It's just as easy on an iPad using the export to PowerPoint. Create or work on your presentations on an iPad and then email them to your work account, converted to PowerPoint all through your iPad!
- 3. If you received a Keynote presentation but don't have a Mac iPad with Keynote installed, ask the person who sent the Keynote slides (or anybody who has the app) to save the Keynote file as a PowerPoint presentation. After this, he or she sends the ppt or pptx file, and you open and edit it on your Windows computer.



Export a file from Keynote to Powerpoint Using Your iPad

To export a file to Powerpoint, make a copy of the file when you're ready to send it

- 1. From the presentation manager, tap the Share button
- 2. Tap "Send a Copy"
- 3. Select the document you want to send
- 4. Choose Microsoft PowerPoint (.pptx) format
- 5. Select how you want to send the file (via Mail, DropBox, etc.)
- 6. Complete the sending process

Collaborate With Others	Q.
Send a Copy	Û
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Considerations

 When you export to PowerPoint, it replaces any unrecognized fonts with its system recognized fonts.
Also, Microsoft replaces your animations and transitions with comparable Office animations and transitions.

Open a Keynote (.key) file in Powerpoint: iCloud, Your Other Option

Just sign in to iCloud.com, open Keynote, and start editing. To work in Keynote for iCloud, you must upgrade your iCloud account to use iCloud Drive or the Files App. Additionally, Keynote for iCloud can only download .pptx files, not .ppt.

Apple's iCloud website and iWork even converts your Keynote presentations into Powerpoint files. Here's how:

- Visit <u>icloud.com</u>
- Sign in with your Apple ID and password. If you do not have one, create one



• When you log in, select Keynote



• Go to Settings Menu and upload your Keynote presentation



- Double click the presentation you just uploaded
- Select "**Download a Copy...**" then select Powerpoint
- After this, just open your Powerpoint file the usual way on your Windows PC